



## Albuquerque Christian School

4931 McLeod Rd NE, Albuquerque, NM 87109

505-872-0777 Fax 505-830-3889

### Volunteer Background Check

For the safety of our school, all volunteers must have a background check on file with the school. These voluntary acts include, but are not limited to; reading groups, coaching, driving for field trips, classroom help, and tutoring. The volunteer will incur the cost of the background check, which is \$9.00. Substitutes are also required to complete background checks; however, they will not be charged. Background checks must be completed every year.

The background check is done through First Advantage background checks, which is a secure site. The check is run through the National Criminal File Plus, which comprises a search of the Department of Public Safety, Department of Corrections, and Administrative Office of the Courts, Bureau of Criminal Apprehension, Sexual Offenders Registry, and the Department of Criminal Justice files and records, where available. The background check also includes Social Security Number Verification, which provides the name, date issued and state, as well as available address history.

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First Name

Middle Name

Last Name

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Date of Birth

Social Security Number

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Current Address

City

State

Zip Code

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Signature authorizing ACS to run background check